

Protective Services Investigator – Disabilities Field

Liberty Healthcare Corporation seeks an experienced Human Services professional for a full-time Investigator position which will serve the Commonwealth of Pennsylvania's Department of Aging, Protective Services Division.

You will investigate allegations of abuse, exploitation, abandonment and/or neglect of vulnerable adults and reduce risks through the provision of protective services, as required by the Adult Protective Services Act (Act 70 of 2010). Assignments consist of a combination of on-going investigative/risk mitigation responsibilities, work group participation and time-limited projects related to operations of the program.

This contract position is guaranteed for 13 months. Possibility of extended employment exists.

Learn more about the similar mission of the Consumer Protection Division at

<http://www.portal.state.pa.us/portal/server.pt?open=512&objID=17895&PageID=713269&level=2&css=L2&mode=2>

This is a field position. Significant time will be spent traveling within the Investigator's immediate (approximate 8 county) region. Remaining work will be done at home. Laptop, mobile phone and work internet connection provided. Reliable transportation and ability to initially pay travel costs required. Rare overnight travel may be required. **All travel including mileage is reimbursed.**

The incumbent will be hired as a full-time employee of Liberty Healthcare Corporation and work on a contractual basis through a successful partnership between Liberty and the Commonwealth of Pennsylvania.

The Protective Services Investigator is responsible for the following duties:

- Conduct thorough investigations of allegations of abuse or neglect in assigned geographical area, for adults between the ages of 18 and 59 who have a physical or mental impairment
- Visit residences, personal care homes, long-term care facilities; pull and review medical records and, in cases of physical abuse, look for signs such as dehydration, weight loss, pressure sores, medical errors/omissions, lack of evidence of activities of daily living
- Contact medical personnel regarding physical and mental capabilities and history of alleged victims and/or arrange for evaluations of capacity. Secure financial records in cases of financial exploitation.
- With thorough knowledge of agency programs, community services and placement options, develop care plans to eliminate or reduce risks of abuse and to meet individuals on-going medical and/or financial needs
- In cases where an incapacitated adult is at risk, a petition for emergency intervention, involuntary mental health commitment or guardianship may be necessary
- All substantiated cases with care plans must be documented within electronic database in case records according to guidelines and time frames
- Assist in the drafting of regulations, review of annual protective service plans and the development of the annual protective service report
- Occasionally may assist with cases outside of assigned area and/or emergency cases that occur outside of typical work hours

As an employee of Liberty Healthcare the selected applicant will receive:

- Competitive compensation
- 25 days of paid time off annually for holidays, vacation, sick and personal leave
- \$2,600 additional compensation annually for those employees who do not require health insurance
- 37.5 Hour workweek – this includes travel time
- Typical workday will be 8:30 AM – 5 PM; however flexibility is required
- Employer and employee-paid health, dental, vision, disability and life insurance; 401k
- Opportunity to work with a talented team of caring professionals

Learn more about Liberty Healthcare's benefits package online at

<http://www.libertyhealthcare.com/upload/308.pdf>

Requirements:

- Bachelor's Degree in Human Services field or equivalent experience or training
- Experience with services for adults with disabilities preferred
- Investigative experience preferred
- Ability to prioritize cases and tasks based on assessment of risk
- Demonstrate skill at analyzing and resolving conflicting evidence and writing decisions in case record
- Develop knowledge of laws and regulations relevant to protective services
- Become proficient in creating care plans to reduce risk
- Active PA driver's license
- Excellent interpersonal and written communication skills
- Conflict resolution and de-escalation skills
- Effective time management skills
- Capable of working independently as well as in a team environment
- This job is not sedentary. May be required to assist consumers with transfer to and from a vehicle. May be required to use staircases to access consumers in dwellings without elevator access.
- Experience with MS Office Products including but not limited to Microsoft Word and Excel

Liberty Healthcare is an Equal Opportunity Employer.

For immediate consideration, apply online

<http://www.libertyhealth.com/current.asp>